

ST MARY'S SCHOOL (BLENHEIM)



ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

School Directory

Ministry Number:	3012
Principal:	Paddy Dowling
School Address:	3 Stephenson Street, Blenheim, 7201
School Phone:	03 578 9494
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ST MARY'S SCHOOL (BLENHEIM)

Annual Report - For the year ended 31 December 2021

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St Mary's School (Blenheim)

Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the School.


The School's 2021 financial statements are authorised for issue by the Board.


Megan McKendry

Paddy Dowling

Full Name of Presiding Member

Full Name of Principal

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Signature of Presiding Member

Signature of Principal

29 May 2022

29 May 2022

Date:

Date:

St Mary's School (Blenheim)

Members of the Board

For the year ended 31 December 2021

Name	Position	How Position Gained	Term Expired/ Expires
Megan McKendry	Presiding Member	Elected	Sep 2022
Paddy Dowling	Principal ex Officio		
Elena Filipo	Parent Representative	Elected	Sep 2022
Kate Gaines	Parent Representative	Elected	Sep 2022
Natasha Vincent	Parent Representative	Elected	Sep 2022
Nigel Mitchell	Parent Representative	Selected	Sep 2022
Joju Kalan	Proprietors Representative	Appointed	Sep 2022
Andrew Stanley	Proprietors Representative	Appointed	Sep 2022
Fr Pat McIndoe	Proprietors Representative	Appointed	May 2021
Richard Vercoe	Proprietors Representative	Appointed	Sep 2022
Tracy McCone	Staff Representative	Elected	Sep 2022

St Mary's School (Blenheim)
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	1,209,890	1,139,155	1,143,014
Locally Raised Funds	3	83,551	72,900	84,027
Use of Proprietor's Land and Buildings		169,746	169,000	231,529
Interest Income		410	800	802
		<u>1,463,597</u>	<u>1,381,855</u>	<u>1,459,372</u>
Expenses				
Locally Raised Funds	3	27,661	31,300	28,655
Learning Resources	4	946,830	922,352	902,274
Administration	5	128,044	125,850	113,589
Finance		1,190	-	1,273
Property	6	302,548	296,000	359,316
Depreciation	11	32,327	30,000	30,123
Loss on Disposal of Property, Plant and Equipment		936	-	516
		<u>1,439,536</u>	<u>1,405,502</u>	<u>1,435,746</u>
Net Surplus / (Deficit) for the year		24,061	(23,647)	23,626
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>24,061</u>	<u>(23,647)</u>	<u>23,626</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

St Mary's School (Blenheim)

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Balance at 1 January		89,383	89,383	59,723
Total comprehensive revenue and expense for the year		24,061	(23,647)	23,626
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	6,034
Equity at 31 December		113,444	65,736	89,383
Retained Earnings		113,444	65,736	89,383
Equity at 31 December		113,444	65,736	89,383

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

St Mary's School (Blenheim)

Statement of Financial Position

As at 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	7	86,608	76,124	66,272
Accounts Receivable	8	62,187	49,391	49,391
GST Receivable		5,962	4,091	4,091
Prepayments		5,454	3,074	3,074
Inventories	9	13,246	7,091	7,091
Investments	10	67,745	52,541	52,541
		<u>241,202</u>	<u>192,312</u>	<u>182,460</u>
Current Liabilities				
Accounts Payable	12	89,213	72,051	72,051
Revenue Received in Advance	13	6,370	4,070	4,070
Finance Lease Liability	15	7,671	5,891	5,891
		<u>103,254</u>	<u>82,012</u>	<u>82,012</u>
Working Capital Surplus/(Deficit)		137,948	110,300	100,448
Non-current Assets				
Property, Plant and Equipment	11	94,900	79,402	98,901
		<u>94,900</u>	<u>79,402</u>	<u>98,901</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	115,150	119,356	105,356
Finance Lease Liability	15	4,254	4,610	4,610
		<u>119,404</u>	<u>123,966</u>	<u>109,966</u>
Net Assets		<u>113,444</u>	<u>65,736</u>	<u>89,383</u>
Equity		<u>113,444</u>	<u>65,736</u>	<u>89,383</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

St Mary's School (Blenheim)

Statement of Cash Flows

For the year ended 31 December 2021

		2021	2021	2020
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		397,961	330,000	354,588
Locally Raised Funds		85,715	72,900	87,019
Goods and Services Tax (net)		(1,871)	-	3,715
Payments to Employees		(250,993)	(216,350)	(226,742)
Payments to Suppliers		(169,213)	(166,997)	(154,314)
Interest Received		310	800	1,011
Net cash from/(to) Operating Activities		61,909	20,353	65,277
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(19,832)	(10,501)	(1,367)
Purchase of Investments		(15,204)	-	(834)
Net cash from/(to) Investing Activities		(35,036)	(10,501)	(2,201)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	6,034
Finance Lease Payments		(6,537)	-	(7,193)
Painting Contract Payments		-	-	(5,635)
Net cash from/(to) Financing Activities		(6,537)	-	(6,794)
Net increase/(decrease) in cash and cash equivalents		20,336	9,852	56,282
Cash and cash equivalents at the beginning of the year	7	66,272	66,272	9,990
Cash and cash equivalents at the end of the year	7	86,608	76,124	66,272

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

St Mary's School (Blenheim)

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

1.1. Reporting Entity

St Mary's School (Blenheim) (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

1.2. Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical Maintenance

A school recognises its obligation to maintain the Proprietor's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

1.3. Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers Salaries Grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Proprietor. Grants for the use of land and buildings are also not received in cash by the school however they equate to the deemed expense for using the land and buildings. This expense is based on an assumed market rental yield on the land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

1.4. Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

1.5. Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

1.6. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

1.7. Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

1.8. Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

1.9. Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

1.10. Property, Plant and Equipment

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Proprietor are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	20 years
Furniture and equipment	3-20 years
Information and communication technology	4-5 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

1.11. Impairment of property, plant and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

1.12. Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

1.13. Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before twelve months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows.

1.14. Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

1.15. Provision for Cyclical Maintenance

The property from which the school operates is owned by the Proprietor. The Board is responsible for maintaining the land, building and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

1.16. Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

1.17. Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

1.18. Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

1.19. Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

1.20. Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Operational Grants	335,291	309,583	334,201
Teachers' Salaries Grants	809,155	809,155	785,841
Other MoE Grants	65,444	20,417	22,972
	<u>1,209,890</u>	<u>1,139,155</u>	<u>1,143,014</u>

The School has opted in to the donations scheme for this year. Total amount received was \$25,500 (2020:\$28,050).

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue			
Donations & Bequests	51,590	34,000	49,763
Fees for Extra Curricular Activities	9,442	10,700	8,327
Trading	15,927	15,000	15,784
Fundraising & Community Grants	-	2,500	-
Other Revenue	6,592	10,700	10,153
	<u>83,551</u>	<u>72,900</u>	<u>84,027</u>
Expenses			
Extra Curricular Activities Costs	11,899	16,300	12,044
Trading	15,762	15,000	16,611
	<u>27,661</u>	<u>31,300</u>	<u>28,655</u>
<i>Surplus / (Deficit) for the year Locally raised funds</i>	<u>55,890</u>	<u>41,600</u>	<u>55,372</u>

4. Learning Resources

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Curricular	47,415	47,347	36,302
Library Resources	199	300	347
Employee Benefits - Salaries	892,562	865,505	852,959
Staff Development	6,654	9,200	12,666
	<u>946,830</u>	<u>922,352</u>	<u>902,274</u>

5. Administration

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Audit Fee	5,500	3,700	4,251
Board Fees	4,025	5,000	3,460
Board Expenses	-	1,000	-
Communication	3,295	3,250	3,085
Consumables	6,553	10,600	4,688
Operating Lease	2,460	4,300	1,526
Other	10,881	12,100	9,378
Employee Benefits - Salaries	89,924	80,000	81,701
Insurance	3,429	3,700	3,630
Service Providers, Contractors and Consultancy	1,977	2,200	1,870
	<u>128,044</u>	<u>125,850</u>	<u>113,589</u>

6. Property

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	4,458	3,000	3,116
Cyclical Maintenance Provision	9,794	14,000	14,407
Grounds	7,416	6,500	6,799
Heat, Light and Water	16,394	15,000	10,565
Rates	3,859	4,500	3,719
Repairs and Maintenance	10,980	4,000	6,902
Use of Land and Buildings	169,746	169,000	231,529
Employee Benefits - Salaries	79,901	80,000	82,279
	<u>302,548</u>	<u>296,000</u>	<u>359,316</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Accounts	86,608	76,124	66,272
Cash and cash equivalents for Statement of Cash Flows	<u>86,608</u>	<u>76,124</u>	<u>66,272</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

8. Accounts Receivable

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	460	324	324
Interest Receivable	150	50	50
Teacher Salaries Grant Receivable	61,577	49,017	49,017
	<u>62,187</u>	<u>49,391</u>	<u>49,391</u>
Receivables from Exchange Transactions	610	374	374
Receivables from Non-Exchange Transactions	61,577	49,017	49,017
	<u>62,187</u>	<u>49,391</u>	<u>49,391</u>

9. Inventories

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
School Uniforms	13,246	7,091	7,091
	<u>13,246</u>	<u>7,091</u>	<u>7,091</u>

10. Investments

The School's investment activities are classified as follows:

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	67,745	52,541	52,541
Total Investments	<u>67,745</u>	<u>52,541</u>	<u>52,541</u>

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2021	\$	\$	\$	\$	\$	\$
Furniture and Equipment	59,420	6,852	-	-	(10,667)	55,605
Information and Communication Technology	9,745	11,855	-	-	(7,084)	14,516
Leased Assets	15,029	9,430	-	-	(12,714)	11,745
Library Resources	14,707	1,125	(936)	-	(1,862)	13,034
Balance at 31 December 2021	98,901	29,262	(936)	-	(32,327)	94,900

The net carrying value of equipment held under a finance lease is \$11,745 (2020: \$15,029)

	2021	2021	2021	2020	2020	2020
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Furniture and Equipment	467,871	(412,266)	55,605	461,019	(401,599)	59,420
Information and Communication Technology	51,510	(36,994)	14,516	39,655	(29,910)	9,745
Leased Assets	26,535	(14,790)	11,745	30,417	(15,388)	15,029
Library Resources	59,031	(45,997)	13,034	61,842	(47,135)	14,707
Balance at 31 December	604,947	(510,047)	94,900	592,933	(494,032)	98,901

12. Accounts Payable

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Creditors	6,264	3,724	3,724
Accruals	3,750	3,812	3,812
Employee Entitlements - Salaries	63,439	49,017	49,017
Employee Entitlements - Leave Accrual	15,760	15,498	15,498
	<u>89,213</u>	<u>72,051</u>	<u>72,051</u>
Payables for Exchange Transactions	<u>89,213</u>	<u>72,051</u>	<u>72,051</u>
	<u>89,213</u>	<u>72,051</u>	<u>72,051</u>

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Other revenue in Advance	6,370	4,070	4,070
	<u>6,370</u>	<u>4,070</u>	<u>4,070</u>

14. Provision for Cyclical Maintenance

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Provision at the Start of the Year	105,356	105,356	94,154
Increase to the Provision During the Year	9,794	14,000	14,407
Use of the Provision During the Year	-	-	(3,205)
Provision at the End of the Year	<u>115,150</u>	<u>119,356</u>	<u>105,356</u>
Cyclical Maintenance - Term	<u>115,150</u>	<u>119,356</u>	<u>105,356</u>
	<u>115,150</u>	<u>119,356</u>	<u>105,356</u>

The school has a provision for cyclical maintenance of \$115,150 as at 31 December 2021. The school does not currently have a plan for cyclical maintenance. Therefore, until a new cyclical maintenance plan is available the school has based the provision on the now expired painting contract. It is possible an adjustment to the provision will be required in future, due to the assessment, but the quantum of any adjustment is unknown.

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
No Later than One Year	8,440	6,459	6,459
Later than One Year and no Later than Five Years	4,562	4,791	4,791
Future Finance Charges	(1,077)	(749)	(749)
	<u>11,925</u>	<u>10,501</u>	<u>10,501</u>
Represented by			
Finance lease liability - Current	7,671	5,891	5,891
Finance lease liability - Term	4,254	4,610	4,610
	<u>11,925</u>	<u>10,501</u>	<u>10,501</u>

16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (Catholic Archdiocese of Wellington) is a related party of the Board because the Proprietor appoints representatives to the Board, giving the Proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor have been disclosed appropriately, if the Proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1.3. The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".

17. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal and Deputy Principal.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i>		
Remuneration	4,025	3,460
<i>Leadership Team</i>		
Remuneration	231,834	228,676
Full-time equivalent members	2.00	2.00
Total key management personnel remuneration	<u>235,859</u>	<u>232,136</u>

There are nine members of the Board (including three proprietors reps) excluding the Principal. The Board had held eight full meetings of the Board in the year. The Board also has Finance (5 members) that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	110 - 120	110 - 120
Benefits and Other Emoluments	0 - 0	0 - 5
Termination Benefits	0 - 0	0 - 0



Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
100 - 110	-	1.00
110 - 120	1.00	-
	<u>1.00</u>	<u>1.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total	\$ -	\$ -
Number of People	-	-

19. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

Insurance Claim

There is an insurance claim in progress for flood related damage. The amount of claim has not been able to be quantified at reporting date

20. Commitments

(a) Capital Commitments

As at 31 December 2021 the Board has not entered into any contract agreements.

(Capital commitments at 31 December 2020: nil)

(b) Operating Commitments

As at 31 December 2021 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2020: nil)

21. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Cash and Cash Equivalents	86,608	76,124	66,272
Receivables	62,187	49,391	49,391
Investments - Term Deposits	67,745	52,541	52,541
Total Financial Assets Measured at amortised cost	<u>216,540</u>	<u>178,056</u>	<u>168,204</u>

Financial liabilities measured at amortised cost

Payables	89,213	72,051	72,051
Finance Leases	11,925	10,501	10,501
Total Financial Liabilities Measured at Amortised Cost	<u>101,138</u>	<u>82,552</u>	<u>82,552</u>

22. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.



23. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

24. COVID 19 Pandemic on going implications

Impact of Covid-19

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of June 2021, the Wellington region was placed into alert level 2 for one week.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

Impact on operations

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

Increased Remote learning additional costs

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery.